



Group Event Information

Thank you for your interest in Fourwinds Lakeside Inn & Marina as the location for your upcoming function. We welcome the opportunity to present Fourwinds Lakeside Inn & Marina and appreciate the chance to discuss our facilities and the variety of options we offer for memorable events.

One of the best parts of working with Fourwinds, for your event, is that the sky is the limit. We are happy to make any special arrangements to ensure a successful event.

Memories are created inside or out, and Fourwinds is an ideal location for an event! Our largest ballroom can accommodate up to 180 and our beautifully landscaped grounds offer a number of unique settings for your event to accommodate up to 400 – We love it and you will too!

We hope that the information provided gives you an idea of what we can do for you! Ideally, we like to arrange a site tour or answer any questions you might have soon after receiving this information. Our unique wooded setting on Lake Monroe clearly sets us apart as a distinctive place for your function– combine this with our exceptional menus and a keen dedication to service and you have a recipe for an occasion to remember.

We are at your service,

Angela Riggs
Event Coordinator

Event Room Options

The room rental fee includes tables, chairs, or basic (white) linens.
Options for tables, chairs or assorted colored linen are available at an additional fee.
If meeting room(s) has to be re-set there will be an additional setup fee of \$250.

Leeward, Mariner, Outrigger 3 Small Breakout Rooms

Located in the center section of the guest rooms, these smaller meeting rooms work well for breakouts or group training. One is located on each floor of the hotel, going from 3rd floor to 1st in order of the names listed above. Traditionally set conference style, theatre or small classroom styles work as well. Leeward and Mariner rooms have windows that face the lake. The Outrigger, on the 1st floor, has a sliding glass door and lakeside patio, ideal for a hospitality suite.



Maximum Capacity:

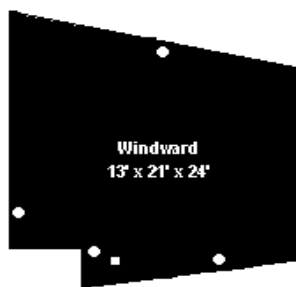
Theatre: 20
Classroom: 12
Conference: 14
Banquet: 16

Dimensions:

Room size: 18'7" x 8'8"
Sq. Ft.: 149
Ceiling: 8'

Windward Room

The Windward Room is located on the 3rd floor in the same area as the Leeward room. This room can serve as a larger breakout room or hospitality room. It has cable access and a window that faces the park side of the hotel.



Maximum Capacity:

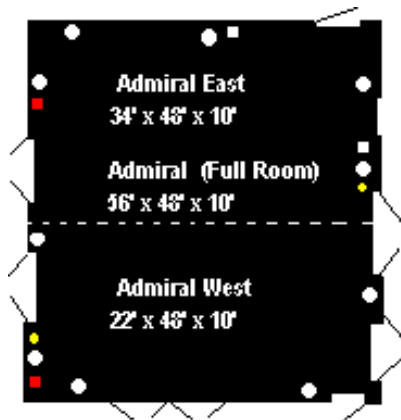
Theatre: 30
Classroom: 24
Conference: 20
Banquet: 24

Dimensions:

Room Size: 13' x 21' x 24'
Sq. Ft.: 294
Ceiling: 8'

Admiral Room (Pricing - see below)

The Admiral room boasts the largest indoor space at Fourwinds. This very versatile room has no pillars or posts allowing for flexible seating arrangements to meet the needs of any event. This room divides into two rooms; restrooms and a water fountain are conveniently located in the hallway just outside the room. French doors and a walkout patio on the west side of the room, offer natural lighting, making it a great location for social events. The addition of a dance floor for your event may reduce the number of guests that can be seated comfortably.

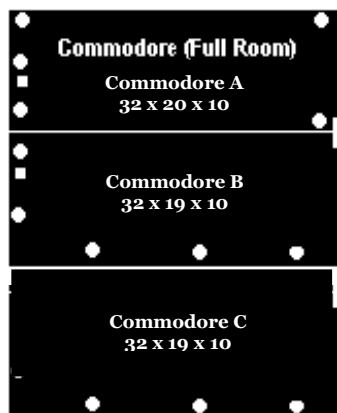


	(All	East	West)
Maximum Capacity		East	West
Banquet:	180	120	80
Theatre:	300	200	100
Classroom:	250	150	100
Conference:	-	48	30

Dimensions:	All	East	West
Room Size:	56' x 48'	34' x 48'	22' x 48'
Sq. Ft.:	2688	1632	1056
Ceiling:	10'	10'	10'

Commodore Room

The Commodore is the second largest ballroom with a softer architectural ceiling. The Commodore allows for ease in planning an event with both general session and breakout meetings due to the fact the room divides into three parts. Each room has individually controlled lighting and temperature controls with public rest rooms available in hallway for easy access during break times. The seating arrangements are very adaptable to every type of event. The addition of a dance floor for your event may reduce the number of guests that can be seated comfortably.



Breaks into 3 rooms: All or A-B-C

<u>Maximum Capacity:</u>				
	All	A	B	C
Banquet:	100	33	33	33
Theatre:	250	83	83	83
Classroom:	100	67	67	67
Conference:	-	26	26	26

<u>Dimensions:</u>				
	All	A	B	C
Room Size:	32' x 39'	32' x 20'	32' x 19'	32' x 19'
Square Feet:	1894	608	608	608
Ceiling:	13'	13'	13'	13'

Coral Room - Coral Room with Patio

Located adjacent to the dining room, this room and patio can be reserved for your private party or meeting. The great thing about this room is that coupled with the patio, it serves as an ideal networking area prior to dinner. In the winter months, enjoy the ambiance of the fireplace. Bounded on two sides of windows, this room allows you to get the business done while enjoying the natural setting of Fourwinds. Business or pleasure, this room is sure to please.



Maximum Capacity (indoor):

Banquet: 32
 Theatre: 50
 Classroom: 24
 Conference: 26

Dimensions:

	Size	Sq. Ft.	Ceiling
Indoor:	37' x 18 ¾	665	10'
Outdoor:	47' x 26'	443	

Outdoor Event Options

Anchor Patio (without tent)

You can't get much closer to the lake without getting wet! Surrounded by lush landscaping, the Anchor Patio which is perched overlooking the 5th largest marina in the country and the largest lake in Indiana; provides 360 degree views that pictures just can't do it justice! The herringbone pattern of the earth tone bricks provides a beautiful setting for any meal or reception. A 40' x 80' white frame tent may be installed for an additional fee in order to provide shelter from the elements- leaving the south end of the patio open to enjoy fabulous views and the perfect area for greeting guests, cocktail hour or just hanging out and enjoying the scenery.



<u>Maximum Capacity:</u>	<u>Whole Patio</u>
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Banquet:	400
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<u>Dimensions:</u>	<u>Whole Patio</u>
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Size:	40' x 120'
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Square Feet:	4800
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Anchor Patio with Tent:

<u>Maximum Capacity:</u>	<u>Tented area</u>
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Banquet:	250
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Size	40'x80'
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Square Feet:	3200
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Open Patio size:	40'x40'
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Complete Bar Service

Combine beer, wine and liquor to create the event of your choice. Cash Bar or Host Bar service is available or a combination of the two. Charge for Bartender/Set-up fee of \$75.00 per 100 people.

Host Bar: *The beverage service is paid entirely by the Host (includes tax and gratuity)*

Cash Bar: *All beverages are paid individually at time of event*

Combined Host & Cash Bar: *Host chooses a specified amount in dollars to be spent, and/or limited choice of beverages that are paid by the Host (includes tax and gratuity), and any beverages not included are paid individually by guests on a cash basis (cash only).*

	Host Bar	Cash Bar
Call Brand Spirits	\$6.00 each	\$7.00 each
Premium Spirits	\$7.00 each	\$8.00 each
Top Shelf Spirits	\$8.00 each	\$9.00 each
Domestic Keg of Beer (Bud Light, Miller Lite, Coors Light, Michelob Ultra)	\$385.00 each	
Additional Keg Options are available, and priced accordingly		
Domestic Bottled Beer	\$3.50 each	\$4.00 each
Craft/Import Bottled Beer	\$4.50 each	\$5.00 each
House Wine	\$4.50 each	\$5.00 each
	\$16.00 per bottle	\$21.00 per bottle
House Champagne	\$24 per bottle	\$31.00 per bottle
Champagne Toast	\$3.00 per person	
Soft Drinks or Bottled Water	\$2.75 each	\$3.00 each

A second bartender will be supplied for over 100 guests and will be an extra \$75.00 (Two Bartenders for \$150.00) charge. Additionally, a 22% Service Charge, County food & beverage tax (1%) and Indiana State and County taxes apply.

Call Brands:

Beefeaters, Smirnoff, Jose Cuervo, Bacardi, Dewar's, Jim Beam, Seagram's 7, Amaretto

Premium Brands:

Tanqueray, Tito's, Captain Morgan, Don Julio, Johnny Walker Red, Woodford Reserve, Crown Royal, Amaretto

Top Shelf Brands:

Bombay Sapphire, Grey Goose, Myers Dark, Patron Silver, Johnny Walker Black, Knob Creek

DIRECTIONS

From the Indianapolis Airport – 50 miles: Get on I-70 W in Plainfield to IN-267 S (exit 66). Turn left onto S County Road 825 E and continue as it becomes N Indiana St. Turn right onto IN-67 S. Use the left 2 lanes to turn left onto IN-39 S. Use the right lane to take the ramp to IN-37 S/Bloomington. Merge onto I-69. Use the right 2 lanes to take Exit 114 toward In-37. Turn left onto E Smithville Rd (no exit). Turn right onto S Fairfax Rd. The hotel is on the left in the Fairfax State Recreation Area.

From Cincinnati, OH – 130 miles: Take I-74 West to IN-3 toward Greensburg (Exit 13A). Turn left onto IN-9 S/State Road 46 W. Stay on State Road 46 W into Bloomington. Take a left on S College Ave. Take a left on S Fairfax Rd. The hotel is on the left in the Fairfax State Recreation Area.

From Evansville, IN – 115 miles: Take I-69 N out of Evansville. Take exit toward IN-37. Turn left onto E Smithville Rd (no exit). Turn right onto S Fairfax Rd. The hotel is on the left in the Fairfax State Recreation Area.

From Louisville, KY – 90 miles: Take IN-60 N to Mitchell, IN. Take IN-37 N through Bedford. North of Bedford, take the exit toward Monroe Reservoir/Harrodsburg. Take a left on Strain Ridge Rd until it ends in a T at Fairfax Road. Turn right on S Fairfax Rd. The hotel is on the left in the Fairfax State Recreation Area.

From Chicago, IL – 220 miles: Take I-65 S out of Chicago to I-465 S (exit 123). Exit at IN-37 S (exit 4). After Bloomington, turn left onto E Smithville Rd (no exit). Turn right onto S Fairfax Rd. The hotel is on the left in the Fairfax State Recreation Area.

From Indiana University, Bloomington, IN – 9 miles: From E Third St, drive west until S College Ave. Turn left onto S College Ave. Take a left on S Fairfax Rd. The hotel is on the left in the Fairfax State Recreation Area.

From Nashville, IN – 30 miles: Take IN-46 W out of Nashville. IN-46 turns into E Third St in Bloomington. Turn left onto S College Ave. Take a left on S Fairfax Rd. The hotel is on the left in the Fairfax State Recreation Area.

POLICIES & ADDITIONAL INFORMATION

- ❖ *All events must end by 11:00 pm.*
- ❖ *Full payment must be received 30 days prior to event date.*
- ❖ *A minimum guaranteed guest count must be provided at least 14 days in advance of the event. Should the actual guest count be less than the number given, the full fees and charges will still apply. If the actual count exceeds that number, you will be responsible for additional fees and charges.*
- ❖ *All displays and/or decorations to be used during your group function must be approved and will be subject to approval by Fourwinds Lakeside Inn & Marina upon arrival. Any damage that is incurred by affixing items to walls, ceilings or floors will be assessed by facility management and charged to the client account. Fourwinds Lakeside Inn & Marina will not be liable for any loss or damage of client's property. All decorations must be removed promptly at the end of the event*
- ❖ *Guests will not be charged an entrance fee at the gate.*
- ❖ *All beverages and food must be purchased through Fourwinds. No outside alcohol is permitted.*
- ❖ *Indiana State sales tax, County Food & Beverage tax, and Gratuity/Service Charge are added to all events.*
- ❖ *All pricing subject to change prior to finalized contract.*

Boat Rental & Gas Dock

Lake Monroe

K Dock

Docks D, E, F, G, & J

H & I Dock

Gazebo

Anchor Patio

To Beach & Picnic Area

Outrigger 1st Floor
Mariner 2nd Floor
Leeward 3rd Floor

Ice Machine
(3rd Floor)



Entrance #4

Entrance #3

Entrance #2

Entrance #1

Tennis Courts, Basketball Courts,
Putt-Putt, & Park Entrance

Parking Lot

Service Department,
Boat Ramps, P Docks, &
Super Dock

Laundry & Ice Machine
(2nd Floor)

Windward 3rd Floor

Elevator

Commodore
Room

Main
Entrance

Gift Shop

- | | | | | | | | | | | | | | | | | | | | | | | | | | |
|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| *48 | *47 | *45 | *43 | *41 | *39 | *37 | *35 | *33 | *31 | *29 | *27 | *25 | *23 | *21 | *19 | *17 | *15 | *14 | *12 | *10 | *08 | *06 | *04 | *02 | *01 |
| *46 | *44 | *42 | *40 | *38 | *36 | *34 | *30 | *28 | *26 | *24 | *22 | *20 | *18 | *16 | *13 | *11 | *09 | *07 | *05 | *03 | | | | | |

Fitness
Center

Pool

Windjammer
Bar & Grill

Tradewinds
Restaurant

Coral
Room

Kitchen

Admiral
Room
(East)

Admiral
Room
(West)

Office

Desk

Slips

Sales

Commodore
Room

Commodore
Room

Commodore
Room

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Commodore
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Commodore
Room



CAPACITY CHART

Meeting Room	Round Tables	Classroom	Boardroom	U-Shape	Theater
Coral Room	32	24	26	18	50
Admiral (All)	180	250			300
Admiral East	120	150	48		200
Admiral West	80	100	30	30	100
Commodore (All)	100	100			250
Commodore A	33	67	26	21	83
Commodore B	33	67	26	21	83
Commodore C	33	67	26	21	83
Leeward	16	12	14	12	20
Mariner	16	12	14	12	20
Outrigger	16	12	14	12	20
Windward Room	24	24	20		30
Anchor Patio	400	350			500

Maximum Capacity- Does not include space for buffet tables or dance floor.

